Approved For Release 2008/11/13 : CIA-RDP78-03097A000200050236-9

SECRET

CONFIDENTIAL

OFFICE MEMORANDUM UNITED STATES GOVERNMENT

TO : Chiefs of Field Bureaus 13 Jan 1949

FROM : Chief, FBIB

SUBJECT: FBIB Cipher Facilities

1. Arrangements are being made to provide FBIB Field Bureaus facilities for enciphering and deciphering teletype messages in order to make possible the direct transmission over FBIB communications facilities of monitoring targets, confidential administrative messages and other classified material. The "one-time-pad" method will be used. Bureau Chiefs, their Administrative Assistants, and possibly one other member of the staff of each bureau will be instructed either in Washington or in the field in the cryptographic technique and in the stringent security requirements which must be observed in its employment.

2. It will be necessary to provide at each bureau for cipher activities a restricted room to which only personnel actually engaged in coding work have access. The office of the Bureau Chief or of the Administrative Assistant may be used for this purpose only if access is barred while such work is in progress. Enciphering or deciphering is done by the "one-time-pad" method at a rate between 50 and 100 words per hour.

3. It is planned at present that the cipher will be first introduced in London Bureau after a course of instruction of approximately two weeks, and will later be extended to other bureaus. It is desired that all Bureau Chiefs lay plans at this time to provide the necessary physical and staff facilities for the use of cipher.

L. K. WHITE

Distr: West Coast Bur
London Bur
Mediterranean Bur (Cyprus)
Mediterranean Bur (Cairo)
Hawaii Bur
Tokyo Bur
Chinese Bur

PKE/jg
AdmOff

CONFIDENTIAL

SECRET

25X1

Approved For Release 2008/11/13 : CIA-RDP78-03097A000200050236-9